



**The Vicar  
Function Pack**

**2024**

THE  
**VICAR**

# The Place

The Place consists of an open plan design best suited for larger groups for both exclusive & non-exclusive bookings with access via a discreet entry point.

**Capacity:** 120 seated or 250 cocktail



## Ideal For

- Larger group special occasions
- Private parties
- Corporate meetings & seminars
- General bar booking

## Availability

7 days a week (by appointment only)

## Menu

All food & beverage options can be designed bespoke to your event.

## Outdoor Area

Yes (until 10pm)

## Minors

No minors allowed after 6pm

# Southside Deck

Our Southside deck is one of our lovely outdoor bar spaces available for partial & exclusive bookings. Each boasting a different atmosphere & outlook.

**Capacity:** 120

## Ideal For

- Corporate celebrations
- Private parties
- Special occasions
- Cocktail parties
- Christmas celebrations

## Availability

7 days a week (until 10pm)

## Menu

Choose from our Bistro menu or our range of finger food & group platters.

## Outdoor Area

Yes (until 10pm)



# Courtyard

**Capacity:** 10-50

The courtyard caters to a mixture of seated & standing events. This area caters to non-exclusive bookings.

## Ideal For

- Luncheons
- Cocktail parties
- Social celebrations

## Availability

7 days a week

## Menu

Choose from our Bistro menu or our range of finger food & group platters.

## Outdoor Area

Yes

## Minors

No minors allowed after 6pm



# Rosa's Kitchen & Bar

The courtyard caters to a mixture of seated & standing events. This area caters to non-exclusive bookings.

**Seated:** 70

**Standing:** 100

## Ideal For

- Special occasions
- Corporate functions/meetings
- Private parties
- Social celebrations
- Exclusive bookings

## Availability

Monday - Wednesday (all day)

Thursday (until 4pm)

Sunday (after 4pm)

## Menu

Choose from our Bistro menu, share style set menu, or our range of finger food & group platters.

## Outdoor Area



# Northside Bar

This area caters to a mixture of seated & standing bookings, for small to medium-sized groups, & is available for non-exclusive bookings.

**Capacity:** 10-60

## Ideal For

- Luncheons
- Afternoon drinks
- Social celebrations
- General bar booking
- Corporate celebrations

## Availability

7 days a week

## Menu

Choose from our Bistro menu, or our range of finger food & group platters.

## Minors

No minors allowed after 6pm



# South Dining

This area is situated in our main dining area & caters for small to medium-sized groups & is available for non-exclusive bookings.

**Capacity:** 10-40



## Ideal For

- Luncheons
- Social celebrations
- Corporate celebrations
- Bistro booking

## Availability

7 days a week

## Menu

Choose from our Bistro menu, share style set menu, or our range of finger food & group platters.

## Minors

No minors allowed after 8pm

# Canape Menu

## Bites | \$5 ea

Arancini (v)  
5 Cheese Topped w/ Parmesan

Herb Crusted Prawns  
w/ Lemon Aioli

Crispy Spinach & Ricotta Pastizzi (v)

Chicken Bites  
w/ Chipotle

Chicken Yakitori (GF)  
w/ Chilli, Soy & Ginger

Prawn Gyoza w/ Ponzu

## Substantial | \$8 ea

Salt & Pepper Calamari (GF)  
w/ Aioli & Lemon

Casarecce Puttanesca  
w/ Garlic, Caper, Olives & Tomato (v)

Wagyu Cheeseburger  
w/ American Cheese, Sweet Pickle, Ketchup, & Mustard

Southern Fried Chicken Slider  
w/ Red Cabbage, Chipotle, & Sweet Pickle

Cheeseburger Spring Rolls  
w/ American Mustard & Ketchup

Marinated Lamb Kofta (GF)  
w/ Hommus

## Package One \$30pp

5 Bites + 1 Substantial

## Package Two \$45pp

6 Bites + 2 Substantial

## Package Three \$60pp

8 Bites + 3 Substantial

Minimum order of 20 for individual items



# Sharing & Grazing Platters

**Antipasto | Serves 10 | \$140**

**Cheese | Serves 10 | \$140**

Antipasto Board

Selection of Cured Meats, Artisan Cheeses & Accompaniments

Cheese Board

Selection of Local & Imported Cheeses Served w/ Soft Quince, Dried Fruits, Nuts & Flatbreads

**Skewer Platter, 24pcs | \$90**

Chicken Yakitori (GF)

w/ Chilli, Soy & Sesame

Marinated Lamb Kofta (GF)

W/ Hommus

**Pizza Platter | 4 For \$80**

Choose Any 4 Pizzas:

Margherita

w/ Tomato Base, Fior Di Latte, Basil

Pepperoni

w/ Tomato Base, Fior Di Latte, Pepperoni, Oregano

Nduja

w/ Tomato Base, Fior Di Latte, Spicy Pork Mince, Pickled Chilli, Whipped Ricotta

Prosciutto

w/ Tomato Base, Fior Di Latte, Prosciutto, Rocket, Parmesan, Cheese, Balsamic Glaze

Chilli Prawn

w/ Tomato Base, Fior Di Latte, Roasted Capsicum, Crispy Pancetta

Ham & Pineapple

w/ Tomato Base, Fior Di Latte, Pineapple, Leg Ham



# Sharing & Grazing Platters



## Bao Bun | 15pcs For \$85

Katsu Chicken Breast  
w/ Kewpie Mayo, Hoisin, Shaved Cucumber & Coriander

## Slider Platter | 12pcs For \$85

Choice between either:

Wagyu Cheeseburger  
w/ American Cheese, Sweet Pickle, Ketchup, & Mustard  
**OR**

Southern Fried Chicken Slider  
w/ Red Cabbage, Chipotle, & Sweet Pickle

## 1kg Sweet Potato Wedges | \$50

w/ Sour Cream & Sweet Chilli Sauce

## Something Sweet

Dessert Board (GF) | \$120  
Brownie, Caramel Slice, Warm Chocolate Fudge Sauce,  
Honeycomb & Berries

Seasonal Fruit Platter | \$90  
Assortment of Fresh Seasonal Fruit

Sweet Ricotta Cannoli | \$90  
w/ Pistachio



# Pizza, Pasta & Salad Station

Pizza | 4 for \$80

Pizza & Pasta | \$36pp

Pizza, Pasta & Salad | \$40pp

Minimum 20 pax.

## Pizza — Choice of up to 4

Margherita

w/ Tomato Base, Fior Di Latte, Basil

Pepperoni

w/ Tomato Base, Fior Di Latte, Pepperoni, Oregano

Nduja

w/ Tomato Base, Fior Di Latte, Spicy Pork Mince, Pickled Chilli, Whipped Ricotta

Prosciutto

w/ Tomato Base, Fior Di Latte, Prosciutto, Rocket, Parmesan, Cheese, Balsamic Glaze

Chilli Prawn

w/ Tomato Base, Fior Di Latte, Roasted Capsicum, Crispy Pancetta

Ham & Pineapple

w/ Tomato Base, Fior Di Latte, Pineapple, Leg Ham

## Pasta — Choice of 2

Creamy Basil Pesto Rigatoni

Orecchiette Lamb Ragu

w/ Parmesan

Casarecce Amatriiana

w/ Chilli & Pecorino

## Salad — Choice of 2

Caesar

Crispy Bacon, Egg, Croutons, w/ Freshly Shaved Parmesan, Caesar Dressing

Spiced Pumpkin & Quinoa (v)

Thai Spice, Baby Spinach, Danish Fetta, w/ Fresh Lime, Balsamic Glaze

Beetroot & Walnut Salad (v)

Black Rice, Shredded Cabbage, Carrot, Goat Cheese w/ Lemon Dressing





# Set Share Menu

## Set Menu One | \$79pp

### To Share

Olives & Woodfired Garlic Bread

Salt & Pepper Squid

### Mains

Crispy Atlantic Salmon  
w/ Green Beans, Beetroot, & Aioli

Pan Roasted Chicken Breast  
w/ Portobello Mushrooms & Chimichurri

Spiced Pumpkin & Quinoa (v)  
Thai Spice, Baby Spinach, Danish Fetta,  
w/ Fresh Lime, Balsamic Glaze

Broccolini  
w/ Garlic, Chilli & Roasted Cashews

### Dessert

Dessert Platter



## Set Menu Two | \$99pp

### To Share

Olives & Woodfired Garlic Bread

Salt & Pepper Squid

Arancini (v)  
5 Cheese Topped w/ Parmesan

### Mains

Oven Roasted Barramundi  
w/ Fire Roasted Heirloom Tomato, Capsicum & Basil

Beef Cheeks  
w/ Garlic & Rosemary Smashed Chat Potatoes

Beetroot & Walnut Salad (v)  
Black Rice, Shredded Cabbage, Carrot, Goat Cheese  
w/ Lemon Dressing

Heirloom Carrots  
w/ Feta, Honey, & Pine Nuts

### Dessert

Dessert Platter



# Corporate Packages

## Half Day | \$ 30

(Up to 4 hours)

Seasonal Fruit Platter

Mini Ham & Cheese Croissants or Muffins

## Full Day | \$60

(4 hours +)

Seasonal Fruit Platter & Muffins

Assorted Wrap Platter

Cheese Board

Selection Of Local & Imported Cheeses Served w/  
Soft Quince, Dried Fruits, Nuts & Flatbreads



# Drink Packages

\*Over 18's only, one drink per person at a time.



## Premium

All House Beers

All House Wines

All Soft Drinks on Tap & Juices

**2 hrs | \$45pp**

**3 hrs | \$55pp**

**4 hrs | \$65pp**

## Deluxe

All House & Bottled Beer

All Wines By The Glass  
(Excluding Champagne)

All House Spirits

All Soft Drinks On Tap & Juices

Bar Tab or Cash Bar Available

**2 hrs | \$65pp**

**3 hrs | \$75pp**

**4 hrs | \$85pp**



**Bar Tabs & Cash Bar  
Options also Available**

## Add Ons

(Can apply to all Drinks Packages)

**Personal Bar Tender | \$50**

(Min. 3 hours)

**Champagne on Arrival | \$15pp**

**Cocktail on Arrival | \$12pp**

**Additional Hours | \$20/hr**



\*All invited guests must participate in the drinks package

# T&Cs Booking Form

Please read and acknowledge the following booking restrictions and considerations to confirm and finalise your booking with The Vicar Hotel:

**Underage guests:** No underage guests are permitted in the TAB and Gaming area at all times. Underage guests must be always accompanied by a parent/legal guardian. No underage guests are allowed in the Main Lounge Bar and Courtyard after 6pm.

**Allocated areas:** The Vicar reserves the right to decrease your booked area if final guest numbers are significantly smaller than area capacity.

**External F&B + cakeage:** A cakeage fee of \$15 per cake will apply when providing an externally sourced cake for your event - this covers access to napkins, knife and plates as required. No external food or beverage (excluding celebration cakes) is permitted unless prior permission has been obtained.

**Decorations:** No confetti or attaching items to any venue surfaces allowed. Decorations must be pre-approved by your Event Manager and must not be obstructive to surrounding guests or left behind on departure. Cleaning fees may apply.

**Music & AV:** The Vicar plays in-house music & DJs throughout the entire venue; music levels are at the discretion of the duty manager.

**Security:** A security fee of \$50/hour may apply for birthdays.

**Confirmation & deposit:** The Vicar does not require a deposit upon booking, however a completed form is to be returned to secure your date and area. The client is to agree on the minimum spend, and any additional fees. This will be confirmed by the Event Manager. Any additional spend made by the guests on the day is not a part of the minimum spend. All bookings are confirmed on a first come first serve basis. Only when the booking form is returned, and credit card details provided, is a booking classified as confirmed.

**Payments:** Full payment for the function is due on the night unless arranged with your Event Manager prior. Credit card surcharge applies to all card payments. We do not issue invoices post events.

**Minimum F&B spends + room hire:** When submitting your booking enquiry, our Event Manager will highlight any minimum spend or room hire that might apply to your booking.

**Final numbers & event details:** Final guest numbers must be confirmed no later than 7 days prior to the function date. Failure to provide final numbers will find any catering to be organised according to the guest number indicated on this booking form. Final F&B order must be submitted no later than 7 days prior to function date.

**Cancellation & refunds:** If cancellation occurs, a fee of \$500 will apply for any cancellations/postponements. If cancellation occurs within 7 working days of the event date, the client will be charged 100% of all food costs in addition to the above cancellation fee. If cancellation is required due to circumstances outside of the client/venues control, postponement or refunds may apply.

**The Vicar reserve the right to cancel a booking if:**

The Vicar or any part of it is closed due to circumstances outside of the Hotels control.

The client becomes insolvent, bankrupt or enters liquidation or receivership.

The function might jeopardise the reputation of The Vicar.

Any prepayments have not been received by the due date.

**Insurance/damage:** The Vicar take reasonable care but do not accept responsibility for damage to or loss of items before, during or after a function. The client shall conduct the function in an orderly manner and in full compliance with the rules of The Vicar management and in accordance with all applicable laws. The client is responsible for the conduct of the guests and invitees and indemnifies the hotel for all costs, charges, expenses, damage, and loss caused by any act or omission by the client, client's guests, or invitees. The Vicar hotel takes no responsibility for any injury encountered due to cutting of celebration cakes or damage to the cake whilst onsite.

**Responsible service of alcohol & no drugs policy:** In accordance with NSW State Government RSA laws, The Vicar reserves the right in its absolute discretion to exclude or remove any undesirable persons from the function or The Vicar premises without liability. Management reserves the right to close the bar when it deems necessary. Furthermore, The Vicar Hotel enforces a strict 'No Drugs Policy', any patron warranting suspicion of having taken or be in possession of illicit substances will be ejected immediately from the premises and reported to the Police.

**10% Service charge will apply to all functions**

Contact Name: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Email: \_\_\_\_\_

Booking Occasion: \_\_\_\_\_

Booking Signage Details: \_\_\_\_\_

Date of Booking: \_\_\_\_\_ Arrival: \_\_\_\_\_ Departure (max 5 hours): \_\_\_\_\_

No of Guests: \_\_\_\_\_ Minors (under 18) : Yes / No No of minors: \_\_\_\_\_

Area for Booking (please circle):

The Place / Southside Deck (until 10pm) / Courtyard / Rosa's Kitchen & Bar /

Northside Bar / Southside Dining

**\*No minors are allowed in the Place after 5pm.**

**\*No minors are allowed in the Courtyard & Northside Bar after 6pm.**

Food: Please email your selections at least 7 days prior to the event

Set Share Menu: Set Menu One \$79pp  Set Menu Two \$89pp

Canape Package: 5 Bites + 1 Substantial \$30pp  6 Bites + 2 Substantials \$45pp

8 Bites + 3 Substantials \$60pp

Canape selection:

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Dietary Requirements: \_\_\_\_\_

Beverage: Please email your selections at least 7 days prior to the event

Premium: 2 Hours \$45pp  3 Hours \$55pp  4 Hours: \$65pp

Deluxe: 2 Hours: \$65pp  3 Hours: \$75pp  4 Hours: \$85pp

Cash Bar

Bar Tab  Limit: \$\_\_\_\_\_ Selection: \_\_\_\_\_

Add Ons (please circle):

Bar Tender | Champagne on arrival | Cocktail on arrival | Additional Hour (\$20/hour)

Card Details to secure booking:

**\*Please note all credit card transactions incur a credit card surcharge**

Name of Cardholder: \_\_\_\_\_

Card Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Cardholders Signature: \_\_\_\_\_ Date: \_\_\_\_\_ CVC: \_\_\_\_\_